



As a community service volunteer you are required to notify your site supervisor of the following information on the first day that you volunteer by submitting this form to them. If you do not submit this form, Habitat for Humanity of West Bay and Northern RI will not sign or provide community service hours acknowledgment. In addition, we ask that you fill out our volunteer waiver form prior to your community service to allow time for us to do a sex offender and criminal background check. This can be obtained on the website: www.habitatriwestbay.org under comments please put that you are requesting community service hours so we can cross reference.

To receive a formal letter of acknowledgment for your volunteer hours contributed, contact Debra Stacey at deb@habitatriwestbay.org or call 401-732-6407. Your letter request must be made after your hours are completed. Allow for up to one week for the letter to be created.

First Name: _____ Last Name: _____
Address: _____ City: _____ State: _____ Zipcode: _____
Email Address: _____ Phone: _____

Amount of Hours needed: _____

Purpose of Community Hours: Please check one School Requirement _____ Court Ordered _____ Other _____

If this is for school, You must be age 16 or older. If under the age of 18, you must be accompanied by an adult. You may skip to the bottom for signature. Please know who your site supervisor is/was

If this is court ordered, please fill out the remaining questions:

Are you currently on probation: Yes No

Are there any limitations on what you are allowed to do based on your conviction? Yes No
If so, What?

What was your offense(s)? * note that sex offender and convicted crimes of fraud and embezzlement will not be offered for community hours at our affiliate.

Probation/Parole Officers Name: _____

Probation/Parole officers Phone Number: _____

Habitat for Humanity of West Bay and Northern RI is happy to have many different roles for volunteers. Some volunteering roles may be limited based on the crime you were convicted of. No court ordered volunteers are permitted to handle money or do pickups of donated/purchased merchandise.

Volunteer Signature: _____ Date: _____
Site Supervisor: _____ Date: _____

Please send this completed form to Habitat of West Bay and Northern RI
P.O. Box 6743, Warwick, RI 02887